

**PATIENT INFORMATION**

Date: \_\_\_\_\_  NEW PATIENT  UPDATE

Patient: \_\_\_\_\_

LAST FIRST MI PREFERRED TITLE  
 MALE  FEMALE  CHILD\*  STUDENT\*\*  SINGLE  MARRIED  DIVORCED  WIDOWED

\*IF CHILD, PROVIDE PARENT/GUARDIAN NAME(S) BELOW: \_\_\_\_\_  
 PARENT/GUARDIAN NAME(S) \_\_\_\_\_

\*\*IF STUDENT, PLEASE COMPLETE:  FULL-TIME  PART-TIME  
 SCHOOL/LOCATION \_\_\_\_\_

Patient Date of Birth: \_\_\_\_\_ Patient SSN: \_\_\_\_\_

Address: \_\_\_\_\_  
 ADDRESS LINE 1 \_\_\_\_\_  
 ADDRESS LINE 2 \_\_\_\_\_

CITY ST ZIP CODE

E-Mail: \_\_\_\_\_

HOME: \_\_\_\_\_  
 CELL: \_\_\_\_\_  
 OTHER: \_\_\_\_\_  
 PAGER: \_\_\_\_\_  
 FAX: \_\_\_\_\_

Referral?  Yes  No **Whom may we thank for referring you?:** \_\_\_\_\_

**EMERGENCY INFORMATION**

In case of emergency, please provide information for the nearest relative or designated contact person not at the patient's address:

NAME RELATIONSHIP Tel: \_\_\_\_\_

**EMPLOYMENT INFORMATION**

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address: \_\_\_\_\_  
 ADDRESS LINE 1 \_\_\_\_\_  
 ADDRESS LINE 2 \_\_\_\_\_

CITY ST ZIP CODE

E-Mail: \_\_\_\_\_

WORK: \_\_\_\_\_ Ext: \_\_\_\_\_  
 DIRECT: \_\_\_\_\_  
 OTHER: \_\_\_\_\_  
 PAGER: \_\_\_\_\_  
 FAX: \_\_\_\_\_

**INSURANCE INFORMATION**

Subscriber: \_\_\_\_\_  
 LAST FIRST MI PREFERRED TITLE

Subscriber Date of Birth: \_\_\_\_\_ Subscriber SSN: \_\_\_\_\_

Subscriber Employer: \_\_\_\_\_

Patient Relationship to Subscriber:  SELF  SPOUSE  CHILD  OTHER

**PRIMARY INSURANCE CARRIER:** \_\_\_\_\_

Group/Policy No.: \_\_\_\_\_ ID No.: \_\_\_\_\_

Address: \_\_\_\_\_  
 CITY ST ZIP CODE

TEL: \_\_\_\_\_  
 TOLL-FREE: \_\_\_\_\_  
 FAX: \_\_\_\_\_

**SECONDARY INSURANCE CARRIER:** \_\_\_\_\_

Group/Policy No.: \_\_\_\_\_ ID No.: \_\_\_\_\_

Address: \_\_\_\_\_  
 CITY ST ZIP CODE

TEL: \_\_\_\_\_  
 TOLL-FREE: \_\_\_\_\_  
 FAX: \_\_\_\_\_

**DENTAL HISTORY**

ORAL HEALTH:  EXCELLENT  GOOD  FAIR  POOR

Date of Last Dental Visit: \_\_\_\_\_ Treatment Type: \_\_\_\_\_

- Y  N Are you currently having dental discomfort? If yes, explain: \_\_\_\_\_
- Y  N Any unhappy/unpleasant dental experiences? If yes, explain: \_\_\_\_\_
- Y  N Any injuries to mouth/teeth/head? If yes, explain: \_\_\_\_\_
- Y  N Any missing teeth other than wisdom teeth or orthodontic extractions? \_\_\_\_\_
- Y  N Loose teeth or broken fillings? \_\_\_\_\_
- Y  N Orthodontic (braces) appliances now or in the past? \_\_\_\_\_
- Y  N Gums bleed when brushing or flossing? \_\_\_\_\_
- Y  N Concerned about gum disease? History of gum disease?  Y  N
- Y  N Any concerns about the appearance of your teeth? \_\_\_\_\_
- Y  N Does it hurt to bite or chew? \_\_\_\_\_
- Y  N Do you clench or grind your teeth? If so, do you wear a night guard or splint?  Y  N
- Y  N Do you have TMJ pain, clicking or popping of the jaw? \_\_\_\_\_
- Y  N Food collection between the teeth? \_\_\_\_\_
- Y  N Does any type of dental treatment make you nervous? If yes, please explain below:  
\_\_\_\_\_

How often do you floss?  
 Never  Seldom  About Half the Time  Everyday

How often do you brush?  
 \_\_\_\_\_

**CHILD/MINOR PATIENTS: PLEASE ANSWER THE FOLLOWING QUESTIONS:**

- Y  N Any mouth habits? (thumb sucking, nail biting, mouth breathing, nursing/bottle habits, pacifier, etc.) \_\_\_\_\_
- Y  N Any unusual speech habits? If yes, explain: \_\_\_\_\_
- Y  N Any lost teeth? \_\_\_\_\_
- Y  N Does the patient receive assistance with brushing and flossing? If yes, how often?  
\_\_\_\_\_

### MEDICAL HISTORY

GENERAL HEALTH:  EXCELLENT  GOOD  FAIR  POOR

- Y  N Under a physician's care now?  
 Y  N Any hospitalization in the past 5 years? \_\_\_\_\_  
 Y  N Any serious illnesses/surgeries? \_\_\_\_\_  
 Y  N Use tobacco in any form? If Yes, Type: \_\_\_\_\_  
 Y  N Is pre-medication required before dental visits due to heart condition or artificial joint?  
 Y  N Taking any prescription or daily OTC medications/drugs? *If yes, list details in the Medication Section.*

FEMALE PATIENTS:  Y  N Currently nursing?  Y  N Currently pregnant? Due Date: \_\_\_\_\_

Is there anything important about your medical condition we have not asked?  Y  N If yes, please describe:  
 \_\_\_\_\_

**DO YOU HAVE, OR HAVE YOU EVER HAD ANY OF THE FOLLOWING? (CHECK ALL THAT APPLY):**  NONE

- |   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> ACID REFLUX            | <input type="checkbox"/> BULIMIA                 | <input type="checkbox"/> HEARING PROBLEMS           | <input type="checkbox"/> PSYCHIATRIC TREATMENT |
| <input type="checkbox"/> ADHD                   | <input type="checkbox"/> CANCER/MALIGNANCY       | <input type="checkbox"/> HEART ATTACK               | <input type="checkbox"/> RADIATION/CHEMO       |
| <input type="checkbox"/> AIDS/HIV               | <input type="checkbox"/> CEREBRAL PALSY          | <input type="checkbox"/> HEART DISEASE              | <input type="checkbox"/> RESPIRATORY DISEASE   |
| <input type="checkbox"/> ANEMIA                 | <input type="checkbox"/> CHEMICAL DEPENDENCY     | <input type="checkbox"/> HEART MURMUR               | <input type="checkbox"/> RHEUMATIC FEVER       |
| <input type="checkbox"/> ANOREXIA               | <input type="checkbox"/> CHICKEN POX             | <input type="checkbox"/> HEPATITIS                  | <input type="checkbox"/> SINUS PROBLEMS        |
| <input type="checkbox"/> ANXIETY                | <input type="checkbox"/> CONVULSIONS             | <input type="checkbox"/> HIGH BLOOD PRESSURE        | <input type="checkbox"/> STROKE                |
| <input type="checkbox"/> ARTIFICIAL HEART VALVE | <input type="checkbox"/> DEPRESSION              | <input type="checkbox"/> KIDNEY DISEASE             | <input type="checkbox"/> THYROID CONDITION     |
| <input type="checkbox"/> ARTIFICIAL JOINTS      | <input type="checkbox"/> DIABETES                | <input type="checkbox"/> LIVER PROBLEMS             | <input type="checkbox"/> TUBERCULOSIS          |
| <input type="checkbox"/> ARTHRITIS              | <input type="checkbox"/> DIZZINESS/FAINTING      | <input type="checkbox"/> MITRAL VALVE PROLAPSE      | <input type="checkbox"/> ULCERS                |
| <input type="checkbox"/> ASTHMA                 | <input type="checkbox"/> EPILEPSY/SEIZURES       | <input type="checkbox"/> MONONUCLEOSIS              | <input type="checkbox"/> VENEREAL DISEASE      |
| <input type="checkbox"/> AUTISM/ASPERGER'S      | <input type="checkbox"/> FREQUENT EAR INFECTIONS | <input type="checkbox"/> PACEMAKER                  |  |
| <input type="checkbox"/> BLEEDING DISORDER      | <input type="checkbox"/> FREQUENT HEADACHES      | <input type="checkbox"/> OTHER – PLEASE LIST: _____ |  |

**ARE YOU ALLERGIC TO OR HAVE YOU EVER HAD ANY REACTION TO THE FOLLOWING? (CHECK ALL THAT APPLY):**  NONE

- |   |                                  |   |   |
|---|----------------------------------|---|---|
| <input type="checkbox"/> ASPIRIN                    | <input type="checkbox"/> CODEINE | <input type="checkbox"/> LACTOSE INTOLERANCE    | <input type="checkbox"/> SLEEPING PILLS               |
| <input type="checkbox"/> ANESTHETIC – LOCAL         | <input type="checkbox"/> DAIRY   | <input type="checkbox"/> METAL SENSITIVITY      | <input type="checkbox"/> SULFA DRUGS                  |
| <input type="checkbox"/> BARBITURATES               | <input type="checkbox"/> LATEX   | <input type="checkbox"/> NITROUS OXIDE SEDATION | <input type="checkbox"/> PENICILLIN/OTHER ANTIBIOTICS |
| <input type="checkbox"/> OTHER – PLEASE LIST: _____ |                                  |   |   |

### MEDICATION INFORMATION

**ARE YOU CURRENTLY TAKING ANY OF THE FOLLOWING? (CHECK ALL THAT APPLY):**  NONE

- |   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> ANTIBIOTICS/SULFA DRUGS    | <input type="checkbox"/> ANTIHISTAMINES/ALLERGY   | <input type="checkbox"/> DAILY ASPIRIN       | <input type="checkbox"/> BLOOD PRESSURE MEDICATIONS |
| <input type="checkbox"/> BLOOD THINNERS             | <input type="checkbox"/> CANCER/CHEMO MEDICATIONS | <input type="checkbox"/> CORTISONE/STEROIDS  | <input type="checkbox"/> HEART MEDICATION/DIGITALIS |
| <input type="checkbox"/> INSULIN                    | <input type="checkbox"/> NITROGLYCERIN            | <input type="checkbox"/> ORAL CONTRACEPTIVES | <input type="checkbox"/> OSTEOPOROSIS MEDICATIONS   |
| <input type="checkbox"/> OTHER DIABETIC MEDICATIONS | <input type="checkbox"/> RECREATIONAL DRUGS       | <input type="checkbox"/> THYROID MEDICATIONS | <input type="checkbox"/> TRANQUILIZERS              |
| <input type="checkbox"/> OTHER (PLEASE LIST BELOW)  |   |  |   |

DRUG NAME	DOSAGE	REASON PRESCRIBED

### PHARMACY INFORMATION

**PHARMACY NAME:** \_\_\_\_\_  
**PHARMACY PHONE #:** \_\_\_\_\_

By signing below, I certify that the information above is accurate and complete to the best of my knowledge.

Signature: X \_\_\_\_\_

Date: \_\_\_\_\_

**FINANCIAL GUIDELINES**

*We are committed to providing you with the best care possible to achieve total oral health. In order to achieve these goals, we need your assistance and your understanding of our financial guidelines.*

**Insurance**

**We accept all major dental insurance payments, however we may not be an in network provider for your plan.** If we are not an in network provider, review your plan details, as in many cases insurance reimbursement is very similar.

- **No estimate is a guarantee of payment.** Please understand, you are responsible for all charges not paid by your insurance. Also, many insurance companies are excluding certain dental procedures or downgrading procedures to a lesser reimbursement level; in which case, you would be responsible for the difference.
- **Workers Compensation claims** will be filed for you. Please understand the carrier will assign a dollar amount that will be paid towards the claim, which may or may not cover the entire fee. Any amount not covered by the carrier, will be your responsibility.
- **Minors must be accompanied by a parent or legal guardian.** If the parents are separated or divorced, the person accompanying the minor will be responsible for copayment at the time of service.

**Payments**

- **Patient portion or patient co-pay is due at the time services are rendered** - unless prior financial arrangements have been made.
- **Payment Information:**
  - o All major credit cards are accepted (Visa, MasterCard, Discover)
  - o Various financing options with Wells Fargo or CareCredit® by Synchrony Bank

**Short Cancelled/ Missed Appointments**

- **Please give 48 hours notice** if you are unable to keep your reserved time. Unless an emergency occurs, we expect to run on time for your appointments, and we appreciate the same courtesies from you.  
**Short canceled or missed appointments** fee of \$75 for the time allotted for your appointment.

**By signing below I acknowledge I have read and understand the guidelines above.**

**Signature:** X \_\_\_\_\_

**Date:** \_\_\_\_\_

**PATIENT CONSENT- PAYMENT AUTHORIZATION**

To the best of my knowledge, all of the preceding answers are correct. If I have any changes in my health status or if my medication changes, I shall inform the dentist and staff at the next appointment without fail.

I hereby authorize payment directly to *Smile By Design* of the dental benefits otherwise payable to me.

I hereby authorize *Smile By Design* to release any information concerning my health or dental care, advice, treatment or supplies provided. This information is to be used in administering dental claims and/or discussing treatment options with other dental professionals.

I understand and agree that (regardless of my insurance status) I am ultimately responsible for the balance on my account for any professional services rendered.

**By signing below, I acknowledge that I have read and understand the statements mentioned above.**

**Signature:** X \_\_\_\_\_

**Date:** \_\_\_\_\_

**HIPPA / NOTICE OF PRIVACY PRACTICES :  
CONSENT FOR USE AND DISCLOSURE OF HEALTH INFORMATION****SECTION A: PATIENT GIVING CONSENT**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**SECTION B: TO THE PATIENT—PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY.**

**Purpose of Consent:** By signing this form, you will consent to our use and disclosure of your protected health information to carry out treatment, payment activities, and healthcare operations.

**Notice of Privacy Practices:** You have the right to read our Notice of Privacy Practices before you decide whether to sign this Consent. Our Notice provides a description of our treatment, payment activities, and healthcare operations, of the uses and disclosures we may make of your protected health information, and of other important matters about your protected health information. A copy of our Notice accompanies this Consent. We encourage you to read it carefully and completely before signing this Consent.

We reserve the right to change our privacy practices as described in our Notice of Privacy Practices. If we change our privacy practices, we will issue a revised Notice of Privacy Practices, which will contain the changes. Those changes may apply to any of your protected health information that we maintain.

You may obtain a copy of our Notice of Privacy Practices, including any revisions of our Notice, at any time by contacting:

**Smile By Design Dentistry, P.C.**  
1603 McDonald Ave  
Brooklyn, NY 11230  
718.265.6699

**Right to Revoke:** You will have the right to revoke this Consent at any time by giving us written notice of your revocation submitted to the Contact Person listed above. Please understand that revocation of this Consent will *not* affect any action we took in reliance on this Consent before we received your revocation, and that we may decline to treat you or to continue treating you if you revoke this Consent.

**SIGNATURE**

I have had full opportunity to read and consider the contents of this Consent form and your Notice of Privacy Practices. I understand that, by signing this Consent form, I am giving my consent to your use and disclosure of my protected health information to carry out **treatment, payment activities and health care operations.**

**Signature:** X \_\_\_\_\_ **Date:** \_\_\_\_\_

*If this Consent is signed by a parent or legal guardian on behalf of the patient, please complete the following:*

Parent or Guardian Name: \_\_\_\_\_

Relationship to Patient: \_\_\_\_\_

**YOU ARE ENTITLED TO A COPY OF THIS CONSENT AFTER YOU SIGN IT.**  
Include completed Consent in the patient's chart.